



**GUJARAT GAS**

**Gujarat Gas Company Limited**

**Registered Office:** 2 Shanti Sadan Society, Near Parimal Garden, Ellisbridge, Ahmedabad – 380 006

**Tel No.:** +91-079-26462980 **Fax No.:** +91-079-26466249

**CIN:** L23203GJ1980PLC003623

**Website:** [www.gujaratgas.com](http://www.gujaratgas.com)

**POSTAL BALLOT FORM**

**Serial No.**

1. Name(s) & Registered Address :  
of the sole / first named shareholder
  
2. Name(s) of the Joint-Holder(s), :  
if any:
  
3. Registered Folio No./ :  
\* DP ID No. & Client ID No.  
[\*Applicable to Shareholders  
holding shares in dematerialised form]
  
4. Number of Share(s) held :
  
5. I / We hereby exercise my / our vote in respect of the under noted resolution to be passed through Postal Ballot / E-voting, by sending my / our assent or dissent to the said resolution by placing tick (✓) mark in the appropriate box below:

Description of Resolution	No. of shares	I/We assent to the resolution (FOR)	I/We dissent from the resolution (AGAINST)
Approval of the Composite Scheme of Amalgamation and Arrangement between GSPC Gas Company Limited and Gujarat Gas Company Limited and Gujarat Gas Financial Services Limited and Gujarat Gas Trading Company Limited and GSPC Distribution Networks Limited.			

Place :

Date :

Signature of the Shareholder/

Power of Attorney Holder/

Authorised Representative

Notes :

(i) **LAST DATE FOR RECEIPT OF POSTAL BALLOT FORM: 3<sup>RD</sup> JANUARY 2015 (6 P.M.)**

(ii) Please read the instructions printed overleaf carefully before exercising your vote.

## **INSTRUCTIONS FOR VOTING**

Kindly note that each Equity Shareholder can opt for only one mode for voting i.e. either by Postal Ballot or by E-voting. If you opt for E-voting, then please do not vote by Postal Ballot and vice versa. In case Member(s) casting their vote via both modes i.e. Postal Ballot as well as E-voting, then voting done through Postal Ballot shall prevail and E-Voting of that member shall be treated as invalid.

### **VOTING THROUGH POSTAL BALLOT**

The detailed procedure is as under:

1. A Shareholder desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form (no other form or photocopy thereof is permitted) and send it to the Scrutinizer, Shri Manoj Hurkat, a Practising Company Secretary, Ahmedabad in the enclosed self-addressed business reply envelope. Postage will be borne and paid by the Company, if posted in India. However, envelopes containing Postal Ballot Form(s), if deposited in person or if sent by courier or registered/speed post at the expense of the Shareholder will also be accepted.
2. The self-addressed business reply envelope bears the name and postal address of the Scrutinizer.
3. The Postal Ballot Form should be completed and signed by the Member. Any unsigned Postal Ballot Form will be rejected.
4. This Form should be completed and signed by the Shareholder (as per the specimen signature registered with the Company / Depositories). In case of joint holding, this Form should be completed and signed by the first named Shareholder and in his absence, by the next named Shareholder. A member may sign the Postal Ballot Form through an Attorney; in such case certified true copy of the Power of Attorney should be attached to the Postal Ballot Form.
5. Duly completed Postal Ballot Form should reach the Scrutinizer not later than close of working hours i.e. 6 p.m. on 3<sup>rd</sup> January 2015. All Postal Ballot Forms received after this date will be invalid and strictly treated as if the reply from such Shareholder has not been received.
6. There will be only one Postal Ballot Form for every Folio/Client ID irrespective of the number of joint Shareholder(s).
7. Assent or dissent to the proposed resolution may be recorded by placing a tick mark (✓) in the appropriate column. Postal ballot form bearing (✓) mark in both the column will render the form invalid.
8. In case of shares held by companies, trusts, societies etc. the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution/Authority.
9. A Shareholder may request the company for a duplicate Postal Ballot Form, if so required. However, the duly completed duplicate Postal Ballot Form should reach the Scrutinizer not later than the last date of receipt of Postal Ballot Form, i.e., close of working hours i.e. 6 p.m. on 3<sup>rd</sup> January 2015.
10. Voting rights shall be reckoned on the paid up value of shares registered in the name of the Shareholders as on cut-off / record date i.e. 28<sup>th</sup> November 2014.
11. Shareholders are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed business reply envelope, as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
12. A Shareholder need not use all the votes nor does he need to cast all the votes in the same way.
13. The Scrutinizer's decision on the validity of a Postal Ballot will be final and binding.
14. Incomplete, unsigned or incorrect Postal Ballot Forms will be rejected.

### **VOTING THROUGH E-VOTING**

The Company is pleased to offer e-voting facility as an alternate, for all the Shareholders of the Company to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting is optional. For detailed e-voting instruction kindly refer to the Notice of Postal Ballot / E-voting made available to the shareholders.

**Note : The scrutinizer will collate the votes downloaded from e-voting system and votes received through postal ballot to prepare the final result/report.**