

**NOTICE TO PHYSICAL SHAREHOLDERS -
SPECIAL WINDOW FOR TRANSFER AND DEMATERIALISATION OF PHYSICAL
SECURITIES SOLD/PURCHASED PRIOR TO 1ST APRIL, 2019**

SEBI vide circular No. [HO/38/13/11\(2\)2026-MIRSD-POD/I/3750/2026](#) dated 30th January, 2026 (“SEBI Circular”), has decided to open another special window for a period of one year i.e. **from 5th February, 2026 to 4th February, 2027** for transfer and dematerialization of physical securities which were sold/ purchased prior to 1st April, 2019 and also for the transfer requests which were submitted earlier and rejected/ returned/ not attended due to deficiencies in the documents.

The applicability of special window is as follows:

Execution Date of Transfer Deed	Lodged for transfer before 1 st April, 2019?	Original Security Certificate Available?	Eligible to lodge in the current window?
Before 1 st April, 2019	No (it is fresh lodgement)	Yes	√
Before 1 st April, 2019	Yes (it was rejected/ returned earlier)	Yes	√
Before 1 st April, 2019	Yes	No	×
Before 1 st April, 2019	No	No	×

The Investor/Transferee may note that cases involving disputes between transferor and transferee OR the cases where securities have been transferred to Investor Education and Protection Fund (IEPF), shall not be considered under this window for processing.

The Investor/Transferee are requested to note that the transfer deed lodged or re-lodged for transfer during this window will be processed only in dematerialized form after following due process and conditions as prescribed in SEBI Circular. Such dematerialised shares shall be subject to lock-in for a period of one year from the date of registration of transfer. The Investor/Transferee may submit their transfer requests along with the Original Share Certificate and other requisite documents as stipulated in the SEBI Circular to the Company’s Registrar and Share Transfer Agent (R&TA) at e-mail at einward.ris@kfintech.com or below address:

KFin Technologies Limited
Unit: Gujarat Gas Limited
Selenium Building, Tower-B,
Plot No 31 & 32, Financial District,
Nanakramguda, Serilingampally, Hyderabad, Rangareddy,
Telangana, India - 500 032.