



**INVITATION FOR EXPRESSION OF INTEREST (EOI)**  
**FOR**  
**EMPANELMENT OF CONTRACTORS FOR SUPPLY &  
INSTALLATION OF BRANDING WORKS FOR GGL  
OWNED/FRANCHISEE CNG/L-CNG/LNG STATIONS**

**REF. NO. GGL/EOI/2020-21/005**

**EOI Published on 21<sup>st</sup> October'2020**

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## **A. INVITATION FOR EXPRESSION OF INTEREST (EOI)**

Gujarat Gas Limited (GGL) intends to empanel interested & capable contractors for “Contractors for supply & installation of branding works for GGL owned/ franchisee CNG/L-CNG/LNG stations”.

Experienced and capable contractors are requested to submit their expression of interest for empanelment with GGL for this requirement, within the stipulated timelines, in line with the requirements detailed in this document.

The Bidder Qualification Criteria (BQC) based upon which the bidders shall be evaluated are listed in Section C of this document. The Expression of Interest (EOI) should be accompanied by all the necessary documents as mentioned in Section C.

Contractors already working with GGL for subject category or any similar/ associated activities are **NOT AUTOMATICALLY QUALIFIED** for this category. **Any interested existing contractors should respond to this EOI, after which the evaluation process will be followed in line with the criteria defined in this document.**

**Bidders qualified under this process will be empanelled for a period of 3 (Three) years from the date of empanelment.**

**While, GGL shall conclude the evaluation of responses received against this EOI by the stipulated timeline and conclude the empanelment of the successful bidders, this EOI shall remain open and valid beyond the stipulated timelines and bidders' may submit their response against the same.**

**Beyond the first list of empanelment, GGL shall consolidate the responses received and evaluation of the same shall be carried out on half yearly basis. Empanelment list shall be updated accordingly on half yearly basis.**

GGL reserves the right not to issue the inquiry/tender subsequent to the EOI evaluation and/or modify the process without assigning any reason whatsoever.

This notice does not in any manner impose any legal obligations on GGL or confer any rights on any other party in respect of the contents herein. Any contractual obligations or rights shall always be subject to a final and binding written contract executed between GGL and the party claiming such contractual obligations or rights.

GGL has the sole discretion to accept or reject any of the submissions without assigning any reasons. Responses submitted through Agents / Intermediaries will not be considered.

This empanelment is for all GGL authorised areas detailed below:

- State of Gujarat and UT of Dadra Nagar Haveli
- Maharashtra - Palghar District and Thane Rural
- Punjab & Haryana: Amritsar, Bhatinda, Gurdaspur, Hoshiarpur, Ferozepur, Faridkot, Sri Muktsar Sahib, Fatehabad Mansa, Sirsa
- Madhya Pradesh: Jhabua, Indore, Dewas, Ujjain, Ratlam
- Rajasthan: Sirohi, Dungarpur, Banswara, Abu, Jalore

## **B. INSTRUCTIONS TO BIDDERS**

1. The onus of providing all necessary company/ experience related information, in appropriate manner and medium, as prescribed in this document, and so as to demonstrate the competency of the Bidder and to allow proper evaluation, will rest entirely on the Bidder. The Bidder shall ensure submission of complete & comprehensive information/documentation in the first instance itself. There is no obligation on part of GGL to seek any additional/missing details not submitted in the first instance.
2. If the Qualification documents are submitted in company's name, a '**Power of Attorney**', in favour of the person who is authorized to sign the qualification documents on behalf of the company, must accompany the qualification documents.
3. All information has to be typed or hand written legibly. All pages of the qualification documents have to be signed by the Bidder's authorized personnel (**as given in point 2 above**). All corrections, erasures or overwriting, therein, have to be signed by the Bidder's authorized personnel.
4. The description of scope of work mentioned in the title is indicative only and the detailed scope of work will be provided in the respective tender documents, if & when issued to qualified bidders only.
5. The decision of GGL for selection or rejection of the bidders shall be final and binding to all without assigning any reason whatsoever.
6. GGL reserves the right to disqualify / reject any bidder at any stage, if a bidder is discovered to have resorted to material misrepresentation or provided fraudulent information / statement.
7. Even though meeting the qualification criteria, any Bidder may be disqualified if the Bidder:
  - a) Has been blacklisted / terminated from any works by GGL and/or any Government entity.
  - b) Has made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or
  - c) Has past record of poor performance at GGL/ other clients, such as abandoning the works, not properly completing the contract, statutory non-compliances, inordinate delays in completion, litigation history, or financial failures etc.; and/or
  - d) Has indulged in inducement of any GGL official and/or their consulting engineer and other advisors in any manner whatsoever.
8. As part of the qualification process, GGL, at its sole discretion, may also visit Bidder's works/project sites and/or any Bidder's premises to assess level of Quality, Safety, and bidder's ability to plan, mobilize and deploy resources.
9. The Bidder is expected to examine carefully all instructions & formats in the documentation. Failure to comply with the documentation requirements of EOI document shall be at the Bidder's own risk and may result in disqualification of the Bidder.
10. The EOI documentation and all correspondence, incidental to and concerning the same, shall be in English language. For supporting documents and printed literature submitted in any other language, an equivalent English translation shall also be submitted. Responsibility for correctness in translation shall lie with the Bidder. In case of any conflict, for the purpose of interpretation of the bid, the English translation shall govern.
11. It may also be noted that all GGL tenders are published e-tendering portal [www.nprocure.com](http://www.nprocure.com), which is an initiative of Gujarat Narmada Valley Fertilizers & Chemicals Limited (GNFC), Promoted by Govt. of Gujarat. For participation in GGL eTenders, registration with nProcure portal is mandatory, without which GGL shall not be able to assign e-tenders to your firm. Contact details of the same is as below:

**(n)Code Solutions-A division of GNFC Ltd.,**

(n)Procure Cell, 304, GNFC Infotower, S.G. Road, Bodakdev, Ahmedabad – 380054 (Gujarat)

Fax: +91-79-40007533, email: [nprocure@ncode.in](mailto:nprocure@ncode.in), TOLL FREE NUMBER: 1800-419-4632/7359 021 663

12. In case of any queries or details/clarity required, write to us on [shruti.parikh@gujaratgas.com](mailto:shruti.parikh@gujaratgas.com) (Phone: **+91 79 26737436**) and [anil.prajapati@gujaratgas.com](mailto:anil.prajapati@gujaratgas.com) (Phone: **+91 79 26737440**) latest by **30<sup>th</sup> October'2020**.

### C. BIDDER QUALIFICATION CRITERIA (BQC)

SN.	Criteria	Supporting Documents
<b>A</b>	<b>Technical Criteria</b>	
A1.	Bidder shall be a registered Firm/ Company as per relevant Acts.	Bidder shall submit copy of certificate of registration/ incorporation.
A2.	<p>1. Bidder shall have successfully completed single or multiple contract(s) involving similar work(s) costing not less than INR 10 Lakh (Rupees Ten Lakh Only) in last 5 (Five) years reckoned from the bid publishing date.</p> <p><b>OR</b></p> <p>2. Bidder shall have successfully completed minimum 2 (Two) civil/ construction/ composite contract(s) including similar work(s) scope costing not less than INR 20 Lakh (Rupees Twenty Lakh Only) each in last 5 (Five) years reckoned from the bid publishing date.</p> <p><b>Similar works means: Steel Structure Fabrication &amp; Erection works for Branding Towers/ Hoardings/ Bill Boards including installing Signage, ACP Work, Acrylic/ Vinyl Stickers Signage.</b></p>	<p>1. Bidder shall submit PO/ WO issued by clients including Schedule of Rates (SOR) &amp; Scope of Work (SOW).</p> <p>2. Bidder shall submit Work Completion Certificates for same PO/ WO mentioning the work completion date, scope of work completed and final executed value.</p> <p>3. Bidder shall submit Form 26 AS for relevant period.</p> <p><b>Note:</b></p> <p><b>a. The PO/ WO consists for supply of manpower/ providing only services/ material shall not be considered as similar works.</b></p> <p><b>b. Bidder shall have carried out work on their own name as principal contractor only.</b></p> <p><b>c. The completion date of the work orders shall be considered for relevant period (in last 5 (Five) years reckoned from the bid publishing date).</b></p> <p><b>d. Civil/ construction/ composite contract(s) including similar work(s) shall clearly mention SOW &amp; SOR of similar work(s) in PO/ WO.</b></p>
<b>B</b>	<b>Financial Criteria</b>	
B1.	<p>1. Bidder shall have minimum annual turnover of INR 10 Lakh in any of the preceding three audited financial years (i.e. FY17-18 to FY19-20).</p> <p>2. Bidder shall have minimum working capital of INR 4 Lakh for the preceding audited financial year i.e. 2019-20.</p> <p>3. Net worth of the Bidder shall be positive for the preceding audited financial year.</p> <p><b>Note:</b> <b>If audited financial report of FY 19-20 is not available, then FY 18-19 shall be considered as preceding Financial Year and relevant documents of FY 16-17, FY 17-18 &amp; FY 18-19 shall be provided.</b></p>	<p>Bidder shall submit following documents as the documentary evidence toward adherence to the criteria specified herein.</p> <p>1. Audited balance sheet and profit &amp; loss statement.</p> <p>2. Chartered Accountant Certificate confirming net worth along with audited report.</p> <p><b>Note:</b> <b>If the bidder's working capital is inadequate, the bidder shall furnish a letter from any bank approved by Government of Gujarat for submission of Bank Guarantee as per relevant GR applicable at the time of bid published date, confirming the availability of the line of credit for the working capital requirement as specified herein.</b></p>

B2.	Bidder shall accept the tender/ bid document and provide assurance for compliance to GGL's HSE (Health, Safety & Environment) policy and other work policies/ procedures as implemented or upgraded time to time.	1. Bidder shall provide undertaking that they shall follow all required HSE (Health, Safety & Environment) policy and other work policies/ procedures as implemented or upgraded time to time of GGL.
<b>C Other Criteria</b>		
C1.	<b>Other Criteria</b>	<p>1. Bidder should provide undertaking on its Letter Head stating that,</p> <ul style="list-style-type: none"> <li>• No Contract awarded to the Bidder, pertaining to any tender category, is terminated; and</li> <li>• No Earnest Money Deposit (EMD)/ Bank Guarantee/ Security deposit, pertaining to any tender category, is forfeited;</li> </ul> <p>by GGL in last 3 (three) years (reckoned from bid submission date), due to non/ poor performance or non-fulfilment of obligations by the Bidder as per Tender/ Contract terms and conditions.</p> <p>2. Bidder should provide undertaking on its Letter Head stating that, the Bidder is not blacklisted, is has been put on holiday by any of the following entities, (a) Gujarat Gas Limited, (b) any of the GSPC Group Companies, or, (c) Any City Gas Distribution Company.</p> <p>3. Bidder should provide undertaking on its Letter Head stating that, there is no on-going Litigation/Arbitration process with, either (a) Gujarat Gas Limited, or, (b) any of the GSPC Group Companies.</p> <p>4. Bidder has to meet qualification criteria on its own. (e.g. qualification through Joint Venture/ Consortium/MoU etc. are not allowed.)</p> <p><b>Note:</b>  <i>With respect to point nos. 1, 2 and 3, if the aforementioned undertaking or any part thereof is found false/ incorrect/ inaccurate OR occurrence of any of the above mentioned disqualifying events contemplated at point nos. 1, 2 and 3, during empanelment period/awarding period, shall make the concerned bidder liable for disqualification for tender/ contract award, at the sole discretion of GGL.</i></p>

**Notes:**

- The expression of interest along with all required supporting documents as listed above should be sent to below mentioned address captioned with EOI Reference no. within stipulated EOI submission date:

**SVP- Materials**

**Gujarat Gas Limited.**

**9<sup>th</sup> Floor, Avdhesh House, Opp. Shri Govind Gurudwara, S. G. Highway,**

**Ahmedabad - 380054**

- All supporting document as mentioned above shall be in English language only. In case of the certificates / documents are in a language other than English, translated documents of the same, duly attested by a third party agency.
  - If work order/completion certificate does not indicate all activities as defined under "similar works" then Bidder should either submit a certificate to this effect from the Client co-relating the work order/completion certificate number or finish the detailed Schedule of Rates (SoR) pertaining to the work order/AFC drawings approved by Client to verify that all the salient works had been undertaken while executing the contract.
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**RTGS / NEFT / IFT - Electronic Fund Transfer Mandate Form**  
(Mandate for receiving payments through RTGS / NEFT  
From **GUJARAT GAS LIMITED**)

1	Vendor Name	
2	Vendor Code	
3	Permanent Account Number (PAN)	
4	Particulars of Bank Account	
	A. Bank Name	
	B. Branch	
	C. Branch Code	
	D. Address	
	E. City Name	
	F. Telephone No	
	G. RTGS / NEFT IFSC Code	
	H. 9 digit MICR code appearing on the cheque book	
	I. Type of Account	
	J. Account No.	
5	Vendor's e-mail id	
6	Reason for change in bank account	

(Mandatorily enclose physical cancelled cheque).

We hereby declare that if the transaction is delayed or done in other bank account because of incomplete or incorrect information, we would not hold the company responsible. We agree that the payment made by GGL in either the existing bank account or new bank account shall be deemed as effective and due discharge of its liabilities owed to us to the extent of the amount paid.

We further represent and confirm that the aforementioned bank change is neither inconsistent with nor contrary to nor in breach of any order/judgment/direction by any court/tribunal or any authority so appointed by the court/tribunal and any applicable law, rules and regulations . In case of any claim, action or proceedings that may be initiated against GGL on account of the aforementioned bank change, we undertake to indemnify and keep GGL harmless and indemnified against the said claims, action and proceedings for all the times and on full indemnity basis. .

In addition to the above, the undersigned represent and warrant that he/she is duly authorized by the aforementioned Company/Partnership Firm (as the case may be) to request GGL and get the bank account, as mapped in the system of GGL, changed to another bank account.

Date: \_\_\_\_\_

Place: **Sign and Seal by only authorized person as per banking records**

\_\_\_\_\_ **BANK Confirmation** \_\_\_\_\_

We confirm that M/s \_\_\_\_\_

\_\_\_\_\_ is having above bank account with us and above request to GGL has been signed by authorized signatories, same are matching with our banking records.

Date: \_\_\_\_\_

Place: **Sign and Seal by banks**