



SECTION VI:
FORMS & FORMATS

VIDEO CONFERENCING DEVICES (CISCO MAKE) WITH 5 YEAR'S
EXTENDED ON-SITE WARRANTY AND SUPPORT

E-TENDER ID- 409628

Form F-1**BIDDER INFORMATION FORM**

To
GUJARAT GAS LIMITED,
9th Floor, Avdhesh House
Opp. Shree Govind Gurudwara
S.G Highway, Ahmedabad - 380054

1. Name of Firm/Company (As per PAN) _____
2. Type of Firm/Company (Tick One) ☐ PROPRIETORSHIP FIRM ☐ PARTNERSHIP FIRM
☐ INDIAN COMPANY ☐ FOREIGN COMPANY
3. GST Registered Address _____
(Intended Place of Supply of Material/Service to GGL)
4. GST Registration No. (GSTIN) : _____ - Corresponding to the Address mentioned in Sr. No. 3 above (Copy of GST Registration Certificate to be attached)
5. GST Registration Type : Registered / Registered-Composition
Note: GST Registration is mandatory for supplying any Material and/or Service to GGL.
6. Address of Registered Office _____
(As per Certificate of Incorporation, Partnership Deed etc.)
7. PAN No. _____ **(Copy of PAN Card to be attached)**
8. Name of Contact Person with designation _____
9. Telephone Number _____
(Country Code) (Area Code) (Telephone Number)
10. Mobile Number _____
11. E-mail address _____
12. Website _____

Note: Electronic Fund Transfer Mandate Form should be submitted as per attached format along with original cancelled cheque.

(SEAL AND SIGNATURE OF BIDDER)

RTGS / NEFT / IFT - Electronic Fund Transfer Mandate Form
(Mandate for receiving payments through RTGS / NEFT
From GUJARAT GAS LIMITED)

1	Vendor Name	
2	Vendor Code	
3	Permanent Account Number (PAN)	
4	Particulars of Bank Account	
	A. Bank Name	
	B. Branch	
	C. Branch Code	
	D. Address	
	E. City Name	
	F. Telephone No	
	G. RTGS / NEFT IFSC Code	
	H. 9 digit MICR code appearing on the cheque book	
	I. Type of Account	
	J. Account No.	
5	Vendor's e-mail id	
6	Reason for change in bank account	

(Mandatorily enclose physical cancelled cheque).

We hereby declare that if the transaction is delayed or done in other bank account because of incomplete or incorrect information, we would not hold the company responsible. We agree that the payment made by GGL in either the existing bank account or new bank account shall be deemed as effective and due discharge of its liabilities owed to us to the extent of the amount paid.

We further represent and confirm that the aforementioned bank change is neither inconsistent with nor contrary to nor in breach of any order/judgment/direction by any court/tribunal or any authority so appointed by the court/tribunal and any applicable law, rules and regulations. In case of any claim, action or proceedings that may be initiated against GGL on account of the aforementioned bank change, we undertake to indemnify and keep GGL harmless and indemnified against the said claims, action and proceedings for all the times and on full indemnity basis. .

In addition to the above, the undersigned represent and warrant that he/she is duly authorized by the aforementioned Company/Partnership Firm (as the case may be) to request GGL and get the bank account, as mapped in the system of GGL, changed to another bank account.

Date: _____

Place: **Sign and Seal by only authorized person as per banking records**

_____ **BANK Confirmation** _____

We confirm that M/s _____

_____ is having above bank account with us and above request to GGL has been signed by authorized signatories, same are matching with our banking records.

Date: _____

Place: **Sign and Seal by banks**

Form F-2

ZERO DEVIATION CONFIRMATION
(on BIDDER Letter head)

To,
GUJARAT GAS LIMITED,
9th Floor, Avdhesh House
Opp. Shree Govind Gurudwara
S.G Highway, Ahmedabad - 380054

Dear Sir,

We understand that any deviation/exception in any form may result in rejection of bid. We, therefore, certify that we have not sought any deviation(s)/ exception(s) and accept the tender documents in entirety.

We agree that if any deviation/exception is mentioned or noticed, our bid may be rejected.

(SEAL AND SIGNATURE OF BIDDER)

Form F-3**DECLARATION OF QUOTING NON-ZERO RATES**
(on BIDDER Letter head)

To,
GUJARAT GAS LIMITED,
9th Floor, Avdhesh House
Opp. Shree Govind Gurudwara
S.G Highway, Ahmedabad - 380054

Dear Sir,

I/We hereby declare that I/we have quoted rates complying to the below mandatory criteria for each item in the relevant Schedule of Rates (SOR) for which I/we intend to participate in tendering:

- 1) All rates quoted are non-zero, unless specifically permitted otherwise in Clause No. 14 in Section-I (Instructions to Bidders).

I/we agree that any rates found quoted in my/our bid, which do not meet the above criteria, may result in rejection/disqualification of bid and will not be considered for further evaluation for any reasons whatsoever.

(SEAL AND SIGNATURE OF BIDDER)

Form F-4**POWER OF ATTORNEY****(To be stamped in accordance with Stamp Act)**

Know all men by these present, We.....(name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorized Mr./ Ms (name)..... son/daughter/wife of And presently residing at....., who is presently employed with us/the Lead Partner of our Consortium and holding the positing of....., as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our application for submission of our bid for the Project proposed or being developed by the (the " Authority") including but not limited to signing and submission of all applications, bids and other documents, and writings, participate in Pre-Application and other conference and providing information/ responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including the Concession Agreement and undertaking consequent to acceptance of our bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our bid for the said Project and /or upon award thereof to us and or till the entering into of the Concession Agreement with the Authority.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,..... THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS..... DAY OF.....2....

For

(Signature, name designation and address)

Witness:-

1.

(Notarized)

2.

Accepted

.....

(Signature)

(Name, Title and Address of the Attorney)

Notes:-

i. The mode of execution of the power of Attorney should be in accordance with the procedure , if any, laid down by the applicable law and the charter documents of the executants) (s) and when it is so required , the same should be under common self affixed in accordance with the required procedure.

ii. Wherever required, the Applicant should submit for verification the extract of the charter documents and documents such as a board of shareholder's resolution /power of attorney in favor of the person executing this power of Attorney for the delegation of power hereunder on behalf of the Applicant.

Form F-5

Confirmation on Compliance to PF and ESIC/WCP Act – As applicable

To
 Gujarat Gas Limited,
 9th Floor, Avdhesh House,
 Opp. Shri Govind Gurudwara,
 S.G.Highway,
 Ahmedabad-380054, Gujarat, India

Sr. No.	Description of Act	Registration / Policy Details	Documents to be submitted
1	The Employee Provident Fund Act	<i>(Please provide details of registration no and validity)</i>	PF Code Number Copy
2	Employee's State & Insurance (ESI) Act – As Applicable	<i>(Please provide details of registration no and validity)</i>	ESIC Code Copy / Declaration for non-applicability
3	Workman Compensation Act – As Applicable	<i>(Please provide details of policy no and validity)</i>	WCP Policy Copy / Declaration for non-applicability

We hereby confirm that copy of above detailed documents / declarations are attached in the Technical Bid.

 (SEAL AND SIGNATURE OF BIDDER)

Form F-7**PROFORMA FOR CONTRACT PERFORMANCE BANK GUARANTEE****(To be stamped in accordance with Stamp Act)**

Ref No

Bank Guarantee No.

Dated

Gujarat Gas Limited
Ahmedabad

Dear Sirs,

1. In consideration of Gujarat Gas Limited, incorporated under Company's Act 1956 having its registered office at Gujarat Gas CNG Station, Sector 5/C, Gandhinagar – 382006, Gujarat and corporate office at 2, Shanti Sadan Society, Near Parimal Garden, Ellisbridge, Ahmedabad- 380006, Gujarat (herein after referred to as "GGL" which expression shall unless repugnant to the context or meaning thereof include all its successors, Administrators, or meaning there of include all its successors, administrators, executors and assignees) having entered into a Contract / Purchase Order No. _____ dated _____ (herein after called the contract which express shall include all the amendments thereto) with M/s. _____ having its Head/ registered Office at _____ (herein after referred to as the Supplier / Contractors which expression shall unless repugnant to the context or meaning thereof mean and include all its successors, administrators, executors and assignees) shall furnish to GGL a Contract performance guarantee for Rs. _____ for the satisfactory performance of the entire contract.
2. We _____ (Name and full address of the bank) registered under the laws of _____ having head / registered office at _____ (herein after referred to as "The bank" which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and only permitted assignees) guarantee and undertake to pay immediately on first demand by GGL in writing, the monies to the extent of Rs. _____ (in figures) (Rs. _____ in words _____) without any demur, reservation, contest or protest and/or without any reference to the Contractor(s)/ supplier any such demand made by GGL on the Bank by serving a written notice shall conclusive and binding, without any proof, on the bank as regards the amount due and payable, notwithstanding any dispute(s) pending before any court, tribunal, Arbitrator or any authority and / or any other matter of thing whatsoever, as liability under these presents being absolute and unequivocal. We agree that the guarantee herein contained shall be irrevocable and shall continue to be enforceable until it is discharged by GGL in writing. This guarantee shall not be determined, discharged or affected by the liquidation, winding up, dissolution or insolvency of the Contractor(s)/ Supplier and shall remain valid, binding and operative against the bank.
3. The Bank also agree that GGL at its option shall be entitled to Enforce this Guarantee against the Bank as a principal debtor, in the first instance, without proceeding against the Contractor(s)/ Supplier and notwithstanding any security or other guarantee that GGL may have in relation to Contractor(s)/ Supplier's liabilities.
4. The bank further agree that GGL shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of their terms and conditions of the said contract or to extend time of the performance by the said contractor(s) / supplier from time to time or to postpone for any time or from time to time exercise of any of the powers vested in GGL against the said contractor(s)/supplier and to forbear or enforce any of the terms and conditions



relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) / Supplier or for any forbearance, act or omission on the part of GGL or any indulgence by GGL to the said contractor(s) / Supplier or any such matter or thing whatsoever.

5. The bank further agrees that the Guarantee herein taken for the performance of the contract and all dues of GGL under or by virtue of this contract have been fully paid and its claim satisfied or discharged or till GGL discharges this guarantee in writing or till its date of expiry whichever is earlier.
6. This guarantee shall not be discharged by any change in our constitution, in the constitution of GGL or that of the Contractor(s)/ Supplier.
7. The bank also agrees that this Guarantee shall be governed and construed in accordance with Indian Laws and subject to exclusive jurisdiction of Courts at Ahmedabad, India.
8. Notwithstanding anything contained herein above, our liability under this guarantee is limited to Rs. _____ (in figures) (Rs. _____ (in words) and our guarantee shall remain in force until it is discharged by GGL in writing or till its expiry date i.e. _____ (indicate the date of expiry of bank guarantee).
9. After the date of expiry i.e. _____ this guarantee shall remain valid for further period of three months from the date of expiry i.e. _____. The Bank agrees to honour any claim under this Guarantee within three months from the date of expiry of this guarantee i.e. upto _____ (mention date after three months after expiry).
10. The bank agrees to pay full or part amount under this bank guarantee immediately after submission of demand or claim or request letter from GGL at any branch of the bank within India.

In witness whereof, the bank through its authorised officer has set its hand and stamp on this _____ day of the _____ at _____.

(SIGNATURE)

Full name, Designation and Official address

(in legible letters)

with Bank Stamp

Attorney as per

Power of Attorney No.

Date: _____

Witness No. 1

(Signature)

Full name and official

Address

(In legible letters)

Witness No. 2

(Signature)

Full name and official

Address

(in legible letters)

Form F-8**UNDERTAKING FOR UNCONDITIONAL ACCEPTANCE OF ENTIRE SET OF TENDER DOCUMENTS**
(on BIDDER Letter head)

To,
GUJARAT GAS LIMITED,
9th Floor, Avdhesh House
Opp. Shree Govind Gurudwara
S.G Highway, Ahmedabad - 380 054

Dear Sir,

I/We hereby declare that I/we have read, examined & understood the entire set of Tender Documents published against e-Tender ID: 409628 & listed as below as well as any Corrigendum/Addendum/Tender Bulletin thereto:

- a) Section - I: Instructions To Bidders (ITB)
- b) Section - II: Technical Scope and Specifications (along with all Annexures, Exhibits, Drawings etc.)
- c) Section - III: Schedule of Rates (SOR)
- d) Section - IV: General Terms of CONTRACT (GTC)
- e) Section - V: Special Terms of CONTRACT (STC)
- f) Section - VI: Forms and Formats
- g) Corrigendum / Tender Bulletin(s), if any

I/We hereby undertake to agree & accept the same unconditionally vide this declaration.

I/We hereby request you to consider this declaration in lieu of entire set of Tender Document published on the tendering portal as signed & stamped acceptance.

I/we confirm that supporting documents required for BID evaluation as mentioned in ITB as well as all other details, data sheets & documents required to be submitted as stipulated in the Technical Scope/Specifications have been submitted separately in Packet-2 as stipulated in Section-I: Instructions to Bidder (ITB). I/we hereby further undertake that in absence of any document, GGL reserves right to call for any other supporting document(s) as may be required for BID evaluation.

(SEAL AND SIGNATURE OF BIDDER)

Form F-9**DECLARATION OF OTHER CRITERIA AS MENTIONED IN BQC**
(on BIDDER Letter head)

To,
GUJARAT GAS LIMITED,
9th Floor, Avdhesh House
Opp. Shree Govind Gurudwara
S.G Highway, Ahmedabad - 380054

Dear Sir,

With reference to Gujarat Gas Limited e-Tender id – 409628 and as per the Bidder Qualification Criteria (BQC)/ Bidder Evaluation Criteria (BEC):

1. We hereby undertake and declare that
 - No Contract awarded to the us, pertaining to the subject tender category, is terminated; and
 - No Earnest Money Deposit (EMD)/Bank Guarantee/Security deposit, pertaining to the subject tender category, is forfeited

By GGL in last 3 (Three) years (reckoned from tender publishing date), due to non/poor performance or non-fulfilment of obligations by the Bidder as per Tender/Contract terms and conditions.

2. We are not blacklisted / put on holiday by GGL or any of the GSPC Group Company or CGD Company.
3. There is no on-going Litigation/Arbitration process with GGL or any of the GSPC Group company
4. We will meet qualification criteria on our own and not through Joint Venture/Consortium/MoU etc.

(SEAL AND SIGNATURE OF BIDDER)