

REVISION_02

**Invitation for Expression of Interest (EOI)
for
VEHICLE HIRING SERVICES ACROSS GUJARAT GAS LIMITED**

REF. NO. GGL/EOI/2017-18/004

Advertised on 13th October 2017

EOI Submission by 22nd November 2017

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A. INVITATION FOR EXPRESSION OF INTEREST (EOI)

Gujarat Gas Limited (GGL) intends to empanel interested & capable contractors for “Vehicle Hiring Services across GGL”.

Experienced and capable contractors are requested to give their expression of interest for empanelment with GGL for this requirement, within the stipulated timelines, in line with the requirements detailed in this document.

The Bidder Qualification Criteria (BQC) based upon which the bidders shall be evaluated are listed in Section C of this document. The Expression of Interest (EOI) should be accompanied by all the necessary documents as mentioned in Section C.

Contractors already working with GGL for subject category or any similar/ associated activities are **NOT AUTOMATICALLY QUALIFIED** for this category. Any interested existing contractors should respond to this EOI, after which the evaluation process will be followed in line with the criteria defined in this document.

Bidders qualified under this process will be empanelled for a period of 1 (One) year from the date of empanelment.

GGL reserves the right not to issue the inquiry/tender subsequent to the EOI evaluation and/or modify the process without assigning any reason whatsoever.

This notice does not in any manner impose any legal obligations on GGL or confer any rights on any other party in respect of the contents herein. Any contractual obligations or rights shall always be subject to a final and binding written contract executed between GGL and the party claiming such contractual obligations or rights.

GGL has the sole discretion to accept or reject any of the submissions without assigning any reasons. Responses submitted through Agents / Intermediaries will not be considered.

B. INSTRUCTIONS TO BIDDERS

1. The onus of providing all necessary company/ experience related information, in appropriate manner and medium, as prescribed in this document, and so as to demonstrate the competency of the Bidder and to allow proper evaluation, will rest entirely on the Bidder. The Bidder shall ensure submission of complete & comprehensive information/documentation in the first instance itself.
2. If the Qualification documents are submitted in company's name, a '**Power of Attorney**', in favour of the person who is authorized to sign the qualification documents on behalf of the company, must accompany the qualification documents.
3. All information has to be typed or hand written legibly. All pages of the qualification documents have to be signed by the Bidder's authorized personnel (**as given in point 2 above**). All corrections, erasures or overwriting, therein, have to be signed by the Bidder's authorized personnel.
4. The description of scope of work mentioned in the title is indicative only and the detailed scope of work will be provided in the respective tender documents, if & when issued to qualified bidders only.
5. The decision of GGL for selection or rejection of the bidders shall be final and binding to all without assigning any reason whatsoever.
6. GGL reserves the right to disqualify / reject any bidder at any stage, if a bidder is discovered to have resorted to material misrepresentation or provided fraudulent information / statement.
7. Even though meeting the qualification criteria, any Bidder may be disqualified if the Bidder:
 - a) Has been blacklisted / terminated from any works by GGL and/or any State/Central Government entity.
 - b) Has made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or
 - c) Has past record of poor performance at GGL/ other clients, such as abandoning the works, not properly completing the contract, statutory non-compliances, inordinate delays in completion, litigation history, or financial failures etc.; and/or
 - d) Has indulged in inducement of any GGL official and/or their consulting engineer and other advisors in any manner whatsoever
8. As part of the qualification process, GGL, at its sole discretion, may also visit Bidder's works/project sites and/or any Bidder's premises to assess level of Quality, Safety, and bidder's ability to plan, mobilize and deploy resources.
9. The Bidder is expected to examine carefully all instructions & formats in the documentation. Failure to comply with the documentation requirements of EOI document shall be at the Bidder's own risk and may result in disqualification of the Bidder.
10. The EOI documentation and all correspondence, incidental to and concerning the same, shall be in English language. For supporting documents and printed literature submitted in any other language, an equivalent English translation shall also be submitted. Responsibility for correctness in translation shall lie with the Bidder. In case of any conflict, for the purpose of interpretation of the bid, the English translation shall govern.
11. In case of any queries or details/clarity required, write to us on prequalification@gujaratgas.com latest by 21st Oct'17.

C. Bidder Qualification Criteria (BQC)

Sr. No.	Criteria	Supporting Documents
1	Bidder's firm should be registered as per relevant Act	Copy of certificate of registration / incorporation needs to be submitted.
2	The bidder should have at least Five (5) years' experience in work of similar nature with large corporates of repute, reckoned as on date of EOI submission.	1. List of clients with names, address 2. Work Completion Certificate issued by the receptive corporate.
3	The bidder should have average turnover of Rs. 2 Cr during last 3 financial years.	Audited Balance Sheets along with Profit & Loss Account or other documentary evidence towards turnover for the previous 3 years or CA certificate mentioning average turnover of last 3 years.
4	The Bidder should have executed / under execution a Single Work order with value of Rs. 1 Cr. during last 3 years, reckoned from the date of EOI submission.	Copies of Work Order / Work Completion / Vehicle Deployment Certificate
5	The bidder should have at least a Total of 30 Vehicles registered as "Taxi" in the name of bidder.	Photocopies of Registration Books along with the latest and valid insurance covers. GGL may verify original documents before finalization of order.
6	Statutory Registration / Compliance (As Applicable)	1. PAN Card copy 2. Labour License Copy 3. GST registration copy 4. PF/ESIC copy (If not having at present, Bidder has to provide undertaking for registration before order)
7	History of non-performance in contract/s - There should not be any issuance of warning letter or Show cause notice, in last 2 years, reckoned from the date of EOI submission, to the Bidder by any client in context of the performance or breach of mandatory statutory obligations.	Declaration on Letter Head regarding no such letter/notice received from any client along with Letter from minimum 2 major existing clients that they are providing services satisfactorily as per the terms and conditions of the contract.
8.	Bidder should not be involved in any litigation from last 1 year, reckoned from date of EOI submission.	1. Affidavit or declaration letter stating - No involvement in litigation from last one year 2. List of pending litigations, if any
9.	Other Criteria	Letter stating the Bidder is not blacklisted / put on holiday by any of its clients/associations. Bidder has to meet qualification criteria on its own. Joint Ventures / consortium are not allowed.

Note: The expression of interest along with all required supporting documents as listed above should be sent to below mentioned address captioned with EOI Reference no:

AVP- Materials
Gujarat Gas Limited.
9th Floor, Avdshesh House, Opp. Shri Govind Gurudwara,
S. G. Highway,
Ahmedabad - 380054